

## FORM OF OPTION

[See Rule 6(2)]

In pursuance of Government of Jammu and Kashmir, Finance Department SRO-193 Dated 24<sup>th</sup> of April 2018, I.....hereby opt for fixation of pay in the higher grade as under: -

(a.) My pay may be fixed in the higher post straightway from the date of promotion.

or

(b.) I elect to continue on PayScale and Level of my substantive post until the date of accrual of my next increment under proviso to Rule 13(1)(a) and Rule 13(1)(b)

(\*\*Score out whichever is not applicable\*\*)

Signature.....

Name.....

Designation.....

## UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature.....

Name.....

Designation.....

Date.....

Place.....

13. **Availability of option for fixation of pay on promotion from the Date of Next Increment (DNI) in the lower post:**

- (1) On promotion from one Level to another Level / financial up gradation under Time Bound promotion Scheme/insitu scheme, a Government servant shall have an option to get his / her pay fixed in the higher post / Level either from the date of his/her promotion or from the date of his/her next increment (either 1st July or 1st January, as the case may be) accruing in the Level of the post from which he / she is promoted. The pay will be fixed in the following manner in the revised Pay structure:-

- (a) In case, consequent upon his / her promotion, the Government Servant opts to have his/her pay fixed from the date of his/her next increment (either 1st

July or 1st January, as the case may be) in the Level of the post from which Government Servant is promoted, then, from the date of promotion till his/her date of next increment, the Government Servant shall be placed at the next higher cell in the Level of the post to which he/she is promoted.

**Illustration:**

1	Level in the Revised Pay Structure: Level 4	Pay Band	5200-20200					
2	Basic Pay in the Revised Pay Structure: 29600	Grade Pay	1800	1900	2100	2300	2400	2800
3	Granted Promotion in Level 5	Levels	1	2	3A	3B	4	5
4	Pay in the Higher Level i.e Level 5: 30100(next higher to 29600 in Level 5)	1	18000	19900	25300	25400	25500	29200
		2	18500	20500	26100	26200	26300	<b>30100</b>
		3	19100	21100	26900	27000	27100	31000
		4	19700	21700	27700	27800	27900	31900
		5	20300	22400	28500	28600	28700	32900
5	Pay from the date of promotion till DNI: 30100	6	20900	23100	29400	29500	<b>29600</b>	33900
		7	21500	23800	30300	30400	30500	34900
		8	22100	24500	31200	31300	31400	35900
		9	22800	25200	32100	32200	32300	37000
		10	23500	26000	33100	33200	33300	38100

- (b) Subsequently, on the date of next increment (DNI) in the Level of the post to which Government Servant is promoted, his/her pay will be re-fixed and two increments (one annual increment and the second on account of promotion) may be granted in the Level from which the Government Servant is promoted and he/she shall be placed, at a cell equal to the figure so arrived, in the Level of the post to which he/she is promoted; and if no such cell is available in the Level to which he/she is promoted, he/she shall be placed at the next higher cell in that Level.

**Illustration:**

1	Level in the Revised Pay Structure: Level 4	Pay Band	5200-20200					
2	Basic Pay in the Revised Pay Structure: 29600	Grade Pay	1800	1900	2100	2300	2400	2800
3	Granted Promotion in Level 5	Levels	1	2	3A	3B	4	5
4	Pay from the date of promotion till DNI: 30100	1	18000	19900	25300	25400	25500	29200
		2	18500	20500	26100	26200	26300	30100
		3	19100	21100	26900	27000	27100	31000
		4	19700	21700	27700	27800	27900	<b>31900</b>
		5	20300	22400	28500	28600	28700	32900
5	Re-fixation on DNI : Pay after giving two increments in Level: 4: 31400	6	20900	23100	29400	29500	<b>29600</b>	33900
		7	21500	23800	30300	30400	<b>30500</b>	34900
		8	22100	24500	31200	31300	<b>31400</b>	35900
		9	22800	25200	32100	32200	32300	37000
		10	23500	26000	33100	33200	33300	38100
6	Pay in the Higher Level i.e Level 5 : 31900(either equal to or next higher to 31400 in Level 5)							

- (c) The Government employee who is promoted in his own pay and grade (OPG) to the higher post shall have no right to exercise an option to defer his/her fixation of pay till next date of increment.